
MAINE COMMISSION ON INDIGENT LEGAL SERVICES

TO: MCILS COMMISSIONERS
FROM: JENNIFER M. SMITH, CENTRAL OFFICE MANAGER
SUBJECT: AUGUST 2010 OPERATIONS REPORT
DATE: 9/9/2010

Attached please find the August 2010 MCILS Operation Reports for your review and our discussion at the upcoming Commission meeting on September 14, 2010.

During the month of August:

- There were 414 attorneys rostered with MCILS, representing 345 different firms in the State of Maine.
- There were 3,260 new cases opened in the DefenderData system, 2,024 vouchers submitted electronically, and 1,511 vouchers paid electronically totaling \$512,841.37.
- The remaining backlog of paper vouchers from the AOC and various courts were processed. MCILS Staff paid an additional 429 paper vouchers totaling \$243,037.10.
- Combined, there were 1,940 electronic and paper vouchers paid by MCILS totaling \$755,878.47 (a significant decrease from the July transition of 2,260 vouchers totaling \$959,788.52). The average amount per voucher in August was \$398.63.

The FY 11 Supplemental Budget and FY 12/13 Budget were submitted electronically to the Budget Office on September 1, 2010 after approval by the Commission at its special budget meeting on August 31, 2010. Copies of the final, submitted budgets are attached.

The financial screener position for the Augusta and Waterville courts was filled in August. Our new screener, Jeffrey McClellan, started on September 7 and has been training with the Rockland and Lewiston screeners this week. We expect him to be in the courts and actively screening next week.

John Pelletier is currently reviewing the applications for our Staff Attorney position. The goal is to have the interviews for that position set for the third week in September.

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY11 FUND ACCOUNTING
AS OF 08/31/2010

Account 010 95F Z112 01 (Personal Services)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY11 Total
Original Budget Allotments	\$	119,386.00	\$	132,321.00	\$	119,386.00	\$	132,322.00	\$ 503,415.00
6/30/10 Adjustments	\$	4,774.00	\$	(21,881.00)	\$	4,774.00	\$	(21,879.00)	\$ (34,212.00)
7/1/10 Budget Allotments	\$	124,160.00	\$	110,440.00	\$	124,160.00	\$	110,443.00	\$ 469,203.00
Expenditures	1	\$ (20,063.46)	1		1		1		
	2	\$ (39,252.05)	2		2		2		
	3		3		3		3		
TOTAL	\$	64,844.49	\$	110,440.00	\$	124,160.00	\$	110,443.00	\$ 409,887.49

Q1 Month 2 (as of 8/31/10)	
Per Diem Payments	\$ (880.00)
Salary	\$ (24,807.76)
Health Insurance	\$ (5,699.64)
Dental Insurance	\$ (161.04)
Employee Hlth Svcs/WC	\$ -
Employee Retiree Health	\$ (2,279.83)
Employer Retirement	\$ (2,171.51)
Employer Group Life	\$ (144.04)
Employer Medicare	\$ (337.21)
Retiree Unfunded Liability	\$ (2,771.02)
TOTAL	\$ (39,252.05)

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY11 FUND ACCOUNTING
AS OF 8/31/2010

Account 010 95F Z112 01 (All Other)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY11 Total
Professional Services		\$ 2,387,519.00		\$ 2,287,519.00		\$ 2,287,519.00		\$ 2,287,518.00	\$ 9,250,075.00
General Operations		\$ 27,190.00		\$ 27,190.00		\$ 27,190.00		\$ 27,191.00	\$ 108,761.00
7/1/10 Budget Allotments		\$ 2,414,709.00		\$ 2,314,709.00		\$ 2,314,709.00		\$ 2,314,709.00	\$ 9,358,836.00
Expenditures	1	\$ (989,526.09)	1		1		1		
	2	\$ (793,053.08)	2		2		2		
	3		3		3		3		
TOTAL		\$ 632,129.83		\$ 2,314,709.00		\$ 2,314,709.00		\$ 2,314,709.00	\$ 7,576,256.83

Q1 Month 2 (as of 8/31/10)	
Counsel Payments	\$ (755,878.47)
Interpreter Services	\$ (179.29)
Expert Witness Costs	\$ (5,562.50)
Private Investigators	\$ (19,877.80)
Employee Mileage	\$ (1,146.58)
Postage & Freight	\$ (85.27)
Transcripts	\$ (6,006.75)
Process Servers	\$ (1,066.91)
Office Equipment	\$ (2,401.00)
Office Supplies	\$ (848.51)
TOTAL	\$ (793,053.08)

Q1 Total Budget Allotment:	\$ 2,414,709.00
Q1, Month 2 Averaged Allotment:	\$ (712,591.46)
Q1, Month 2 Actual Expenditures:	\$ (793,053.08)
Q1 Total Allotment remaining on 9/1/10:	\$ 632,129.83

MAINE COMMISSION ON INDIGENT LEGAL SERVICES
FY11 FUND ACCOUNTING
As of 08/31/10

Account 014 95F Z112 01 (Revenue)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY11 Total
7/1/10 Budget Allotments		\$ 126,624.00		\$ 126,624.00		\$ 126,624.00		\$ 126,625.00	\$ 506,497.00
Actual Collected Earned Revenue	1	\$ 49,445.62	1		1		1		
	2	\$ 32,139.61	2		2		2		
	3		3		3		3		
ACTUAL CASH BALANCE		\$ 81,585.23		\$ -		\$ -		\$ -	\$ 81,585.23
Expenditures	1	\$ -	1		1		1		
	2	\$ (27,624.33)	2		2		2		
	3		3		3		3		
TOTAL		\$ 53,960.90		\$ -		\$ -		\$ -	\$ 53,960.90

Q1 Month 2 (as of 8/31/10)	
Somerset County Contract	\$ (19,583.33)
Justice Works	\$ (8,041.00)
TOTAL	\$ (27,624.33)

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

Activity Report by Case Type

8/31/2010

DefenderDate Case Type	08/01/2010 - 08/31/2010						FY11 to Date			
	New Cases	Vouchers Submitted	Submitted Amount	Vouchers Paid	Approved Amount	Average Amount	Cases Opened	Vouchers Paid	Amount Paid	Average Amount
Appeal	20	5	\$ 3,440.78	5	\$ 3,440.78	\$ 688.16	48	13	\$ 10,266.21	\$ 789.71
Child Protection Petition	352	269	\$ 109,720.25	200	\$ 88,060.14	\$ 440.30	1,019	377	\$ 159,927.89	\$ 424.21
Drug Court	7	6	\$ 1,670.00	3	\$ 800.00	\$ 266.67	17	6	\$ 1,200.00	\$ 200.00
Emancipation	23	9	\$ 2,037.70	8	\$ 1,447.70	\$ 180.96	41	14	\$ 2,802.70	\$ 200.19
Felony	837	393	\$ 214,217.91	284	\$ 151,047.18	\$ 531.86	2,169	532	\$ 288,858.65	\$ 542.97
Involuntary Civil Commitment	55	70	\$ 10,638.80	60	\$ 8,456.20	\$ 140.94	168	112	\$ 15,251.20	\$ 136.17
Juvenile	207	132	\$ 41,011.30	94	\$ 30,631.65	\$ 325.87	535	144	\$ 44,476.32	\$ 308.86
Lawyer of the Day - Custody	221	196	\$ 31,782.38	158	\$ 26,419.86	\$ 167.21	419	292	\$ 50,039.36	\$ 171.37
Lawyer of the Day - Juvenile	50	46	\$ 7,294.50	45	\$ 6,919.50	\$ 153.77	97	72	\$ 12,394.75	\$ 172.15
Lawyer of the Day - Walk-in	110	98	\$ 17,770.48	80	\$ 14,556.14	\$ 181.95	206	141	\$ 25,934.08	\$ 183.93
Misdemeanor	1,009	541	\$ 168,751.84	387	\$ 109,344.04	\$ 282.54	2,502	755	\$ 214,519.98	\$ 284.13
Petition, Modified Release Treatment	4	0	\$ -	0	\$ -	\$ -	10	0	\$ -	\$ -
Petition, Release or Discharge	1	0	\$ -	0	\$ -	\$ -	3	0	\$ -	\$ -
Petition, Termination of Parental Rights	12	24	\$ 20,392.00	13	\$ 7,517.00	\$ 578.23	29	16	\$ 8,894.64	\$ 555.92
Post Conviction Review	16	3	\$ 2,545.18	0	\$ -	\$ -	31	4	\$ 5,900.24	\$ 1,475.06
Probation Violation	214	125	\$ 36,789.33	102	\$ 29,722.67	\$ 291.40	567	188	\$ 56,767.95	\$ 301.96
Review of Child Protection Order	122	107	\$ 46,328.10	72	\$ 34,478.51	\$ 478.87	283	112	\$ 48,527.96	\$ 433.29
DefenderData Sub-Total	3,260	2,024	\$ 714,390.55	1,511	\$ 512,841.37	\$ 339.41	8,145	2,778	\$ 945,761.93	\$ 340.45
Paper Voucher Sub-Total		429	\$ 243,037.10	429	\$ 243,037.10	\$ 566.52		1,422	\$ 769,905.06	\$ 541.42
TOTAL	3,260	2,453	\$ 957,427.65	1,940	\$ 755,878.47	\$ 389.63	8,145	4,200	\$ 1,715,666.99	\$ 408.49

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

Activity Report by Court

8/31/2010

Court	08/01/2010 - 08/31/2010						FY11 to Date		
	New Cases	Vouchers Submitted	Submitted Amount	Vouchers Paid	Approved Amount	Average Amount	Cases Opened	Vouchers Paid	Amount Paid
ALFSC	183	140	\$ 68,388.54	101	\$ 47,356.58	\$ 468.88	618	207	\$ 102,246.27
AUBSC	125	78	\$ 31,388.75	56	\$ 26,007.25	\$ 464.42	389	83	\$ 36,651.20
AUGDC	104	85	\$ 26,758.30	77	\$ 23,813.90	\$ 313.34	283	132	\$ 36,645.32
AUGSC	96	59	\$ 22,777.65	56	\$ 18,139.88	\$ 318.24	293	122	\$ 43,383.73
BANDC	151	109	\$ 26,078.17	96	\$ 19,156.88	\$ 199.55	365	183	\$ 36,497.18
BANSC	42	29	\$ 15,992.63	25	\$ 13,069.55	\$ 522.78	136	57	\$ 25,256.00
BATSC	22	21	\$ 6,535.00	20	\$ 8,311.31	\$ 415.57	73	33	\$ 14,120.76
BELDC	34	30	\$ 7,434.38	30	\$ 7,373.06	\$ 245.77	104	49	\$ 13,130.61
BELSC	30	37	\$ 14,788.90	34	\$ 15,537.55	\$ 456.99	117	53	\$ 26,733.11
BIDDC	149	122	\$ 41,138.74	75	\$ 24,251.80	\$ 323.36	389	144	\$ 45,543.70
BRIDC	15	14	\$ 5,210.00	11	\$ 4,810.00	\$ 437.27	46	16	\$ 7,167.50
CALDC	24	17	\$ 8,032.96	16	\$ 9,042.24	\$ 565.14	62	23	\$ 10,666.78
CARDC	20	9	\$ 2,923.58	9	\$ 2,823.58	\$ 313.73	56	23	\$ 8,108.64
CARSC	53	10	\$ 6,477.39	6	\$ 2,248.52	\$ 374.75	105	13	\$ 4,286.06
DOVDC	18	18	\$ 4,319.00	13	\$ 3,589.00	\$ 276.08	44	18	\$ 4,499.00
DOVSC	8	4	\$ 1,908.23	1	\$ 195.00	\$ 195.00	23	4	\$ 3,135.00
ELLDC	62	43	\$ 21,471.68	22	\$ 11,554.00	\$ 525.18	145	50	\$ 22,327.42
ELLSC	31	20	\$ 15,828.39	17	\$ 11,784.75	\$ 693.22	86	23	\$ 13,275.50
FARDC	59	33	\$ 6,519.69	28	\$ 5,682.72	\$ 202.95	178	79	\$ 14,504.09
FARSC	35	14	\$ 3,651.49	14	\$ 3,231.49	\$ 230.82	106	37	\$ 9,541.36
FORDC	8	0	\$ -	0	\$ -	\$ -	15	4	\$ 1,023.80
HOUDC	50	30	\$ 7,193.72	27	\$ 6,753.72	\$ 250.14	116	65	\$ 17,398.99
HOUSC	31	8	\$ 3,852.65	9	\$ 2,815.00	\$ 312.78	59	18	\$ 7,577.48
LEWDC	194	138	\$ 46,467.07	100	\$ 35,664.08	\$ 356.64	547	162	\$ 60,413.46
LINDC	18	7	\$ 3,142.50	5	\$ 1,127.46	\$ 225.49	51	7	\$ 1,650.26
MACDC	28	10	\$ 3,336.23	6	\$ 2,478.48	\$ 413.08	63	21	\$ 6,713.73
MACSC	24	7	\$ 5,079.61	5	\$ 3,683.31	\$ 736.66	62	18	\$ 11,673.89
MADDC	0	0	\$ -	0	\$ -	\$ -	0	0	\$ -
MILDC	12	7	\$ 1,680.84	0	\$ -	\$ -	20	5	\$ 666.50
NEWDC	42	15	\$ 4,547.20	18	\$ 4,965.20	\$ 275.84	68	22	\$ 6,107.25
PORDC	182	159	\$ 58,836.17	100	\$ 34,850.01	\$ 348.50	436	162	\$ 53,895.13
PORSC	22	13	\$ 4,197.96	9	\$ 2,400.00	\$ 266.67	58	15	\$ 7,412.50
PREDC	20	7	\$ 860.00	8	\$ 1,779.70	\$ 222.46	42	8	\$ 1,779.70
RODC	107	44	\$ 9,943.27	35	\$ 7,363.27	\$ 210.38	172	64	\$ 14,612.01
ROSC	57	24	\$ 11,384.17	24	\$ 8,799.05	\$ 366.63	135	35	\$ 13,104.05
RUMDC	18	12	\$ 2,340.00	12	\$ 3,001.66	\$ 250.14	68	21	\$ 5,871.14
SKODC	24	21	\$ 7,587.35	16	\$ 6,114.07	\$ 382.13	63	25	\$ 10,059.38
SKOSC	2	3	\$ 1,463.92	2	\$ 1,145.00	\$ 572.50	8	3	\$ 1,445.00
SOUDC	61	36	\$ 5,806.69	26	\$ 4,333.58	\$ 166.68	121	43	\$ 7,078.58
SOUSC	96	11	\$ 6,175.98	10	\$ 3,619.12	\$ 361.91	204	31	\$ 9,702.62
SPRDC	98	68	\$ 21,889.42	41	\$ 14,584.90	\$ 355.73	247	77	\$ 27,570.51
Law	14	5	\$ 3,440.78	5	\$ 3,440.78	\$ 688.16	32	11	\$ 9,238.71
PENCD	242	99	\$ 25,846.54	62	\$ 14,500.00	\$ 233.87	407	100	\$ 24,750.60
CUMCD	427	264	\$ 103,574.02	163	\$ 59,896.10	\$ 367.46	930	277	\$ 104,085.65
WATDC	46	40	\$ 11,028.89	40	\$ 10,352.20	\$ 258.81	152	67	\$ 18,309.37
WESDC	74	52	\$ 14,252.74	43	\$ 11,765.34	\$ 273.61	164	75	\$ 17,842.84
WISDC	38	21	\$ 4,341.96	17	\$ 3,349.36	\$ 197.02	104	37	\$ 6,647.06
WISSC	44	18	\$ 5,181.82	10	\$ 3,131.70	\$ 313.17	131	35	\$ 16,050.77
YORDC	20	13	\$ 3,315.58	11	\$ 2,949.22	\$ 268.11	52	21	\$ 5,361.72
TOTAL	3,260	2,024	\$ 714,390.55	1,511	\$ 512,841.37	\$ 339.41	8,145	2,778	\$ 945,761.93

